

HOW TO USE YOUR LIBRARY LADDER SYSTEM

Rolling & Non-Rolling

This guide outlines the recommended operation, inspection and maintenance procedures for your Access Ladders Qld library ladder system. Please read all instructions carefully before use and retain this document for future reference.

Before Use

- ENSURE the ladder and hardware have been installed in accordance with the manufacturer's installation instructions.
- ENSURE the ladder is correctly positioned and securely engaged before climbing.
- INSPECT the ladder, hooks, wheels, rail and fixings for any signs of wear, looseness or damage prior to use.
- DO NOT use the ladder if any components appear damaged or are not operating correctly.

When Using the Ladder

- ALWAYS maintain three points of contact while climbing.
- ALWAYS face the ladder when ascending or descending.
- CLIMB slowly and carefully, ensuring footwear is clean and dry.
- ONLY use the ladder for its intended purpose.
- REPOSITION the ladder from ground level where required. Do not attempt to move the ladder while standing on it.
- DO NOT lean excessively to either side while using the ladder.
- DO NOT allow more than one person on the ladder at any time.
- DO NOT use the ladder if you feel unwell, fatigued, dizzy, or physically unable to do so safely.
- DO NOT carry heavy or awkward items while climbing.
- NEVER exceed the maximum ladder/hardware weight limit of 120kg.

Maintenance

- Periodically check all fixings, brackets, wheels, hooks and rail hardware to ensure they remain secure.
- Keep moving parts clean and free from dust or debris.
- Inspect the entire ladder system annually for signs of wear, damage or deterioration.

If you have any questions regarding your library ladder system, please contact Access Ladders Qld for assistance.